

Greetings,

The Clayton County Public Schools District has decided to go paperless for payroll. This means that paper checks will be eliminated, which is a great benefit to our employees. No longer will you have to wait for the mail or worry about lost checks. Instead of receiving a paper check, you will receive a Wisely Pay card.

Please note:

In order for you to receive the Wisely Pay card, you must provide a valid street address. This is required for the uploading of your Wisely Pay card in to the system. Unfortunately, you will not be able to receive a Wisely pay card with a P O Box. If you have a P O Box, please send your street address to payroll@clayton.k12.ga.us. You can also go into the ESS system and update your address. It is imperative that you go into ESS (Employee Self Service) and verify and update your mailing address as needed. A link to more information will be included on the CCPS Website under → Departments → Business Services → Payroll. If you have any questions, please feel free to email all questions to: payroll@clayton.k12.ga.us