



Clayton County Public Schools  
**Hospital-Homebound Department**  
1588 Lovejoy Road – Hampton, Georgia  
Phone: 678-817-3119 Fax: 678-827-8096

## **Medical Certification Form for Psychiatric Diagnosis**

*Incomplete and/or hand-delivered Medical Certification Forms will not be processed for Hospital-Homebound*

Hospital-Homebound (HHB) instruction is academic instruction provided to students who are confined at home or in a health care facility for periods of time that would prevent normal school attendance based upon medical certification of need by the licensed psychiatrist who is treating the student for the presenting diagnosis. To be considered eligible for HHB instructional services, the student's attending psychiatrist anticipates student absences for a minimum of ten consecutive school days. HHB services will, under no circumstances, exceed eight weeks. If the attending psychiatrist anticipates that the condition will exceed eight weeks, the parent is encouraged to speak with the school counselor to get a 504 or IEP in place.

Students who are determined eligible for Hospital/Homebound services due to a psychiatric diagnosis are required to have a psychiatric evaluation and on-going psychological counseling. The psychiatric evaluation must include a history, examination findings, diagnosis, and a prognosis. Since CCPS district procedures require therapy for continued HHB eligibility, the therapy schedule should be attached to this form. Consideration for HHB also requires a documented Treatment and School Re-entry Plan. This plan should be attached. Psychiatrists are reminded that Hospital-Homebound instruction is offered as a support service and not intended to replace regular classroom instruction. Therefore, students are encouraged to return to school as soon as possible.



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**Medical Certification Form for Psychiatric Diagnosis**

(Note: This form must be completed by a licensed psychiatrist (or designee) and faxed or emailed back to HHB)

Name of Student: \_\_\_\_\_ Age: \_\_\_\_\_ DOB: \_\_\_\_\_

Name of Psychiatrist: \_\_\_\_\_ Psychiatrist GA Provider #: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Ext. \_\_\_\_\_ Fax Number: \_\_\_\_\_

Office Address: \_\_\_\_\_

Date of Initial Evaluation: \_\_\_\_\_ Date of Next Appointment: \_\_\_\_\_

Diagnosis: \_\_\_\_\_

**Length of Time Student Will Need HHB Instruction:**

Number of Weeks: \_\_\_\_\_ Starting Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_

**Psychiatrist’s Statement: Please answer the following questions. Please check yes or no.**

- Is the student unable to attend school for a minimum of 10 consecutive days? Yes \_\_\_\_ No \_\_\_\_
- Is the student confined to the home or hospital? Yes \_\_\_\_ No \_\_\_\_
- Are full time HHB services recommended? Yes \_\_\_\_ No \_\_\_\_
- The student who has a chronic or long term illness and who will be absent from school ten days in the year may receive \*intermittent HHB services rather than full time HHB services. Is this an option for the student? Yes \_\_\_\_ No \_\_\_\_
- Can instruction be provided without endangering the health or safety of the instructor? Yes \_\_\_\_ No \_\_\_\_
- Can this student come into contact with other students? Yes \_\_\_\_ No \_\_\_\_  
 or other students with whom the instructor may come in contact?
- Does the student have a communicable disease? Yes \_\_\_\_ No \_\_\_\_
- Is the student able to participate in and benefit from an instructional program? Yes \_\_\_\_ No \_\_\_\_

**\*If student is approved for intermittent HHB services, medical updates will be required on a schedule defined within the Student’s Educational Service Plan (ESP)**





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## Medical Certification Form for Psychiatric Diagnosis Treatment and School Re-entry Plan

Please indicate any limitations or restrictions during HHB instruction, including medication effects.

Hospital-Homebound (HHB) instruction is offered as a support service; it is designed to provide temporary instructional assistance to students who are unable to physically attend school for medical or psychiatric. HHB is not intended to replace regular classroom instruction. A maximum of eight weeks of HHB support is provided to students with psychiatric diagnoses. All students are encouraged to return to school as soon as possible. Below, please describe **(or attach)** your time frame and transitional plan for the student’s re-entry to school

### Psychiatrist’s Certification

With the understanding that the Hospital/Homebound Program is the most restrictive educational environment, I certify that this student is under my care and treatment for the aforementioned medical condition and, in my professional opinion, it is medically necessary to place this child in this very restrictive educational environment

\_\_\_\_\_

<i>Psychiatrist’s Signature</i>	<i>GA License Number</i>	<i>Date</i>
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**\*PLEASE NOTE:** If form is completed by a PA or ARNP, the name, signature, and phone number of the supervising psychiatrist is required below:

Supervising Physician Name (Printed) \_\_\_\_\_

Physician’s Designee Name (Printed) \_\_\_\_\_

Phone number of Supervising Physician: \_\_\_\_\_ Fax number: \_\_\_\_\_

Specialty: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

Signature of Supervising Physician \_\_\_\_\_ Date \_\_\_\_\_

Signature of Physician’s Designee \_\_\_\_\_ Date \_\_\_\_\_