# **Pre-Kindergarten Lottery Registration Process**

## Step 1 (Parents/Guardians):

Online Lottery Registration Application: Parents who are interested in registering for the 2022-2023 lottery should *visit* <u>www.applyclayton.com</u> to apply between March 1, 2022 – March 18, 2022.

**Step 2 (District):** Once the Pre-K application is submitted, the following Next Steps will occur:

The Department of School Choice/Magnet Programs will work through any issues that may occur with parent applications.

The lottery will run, and all families who entered into the Lottery will receive Lottery results' notification during the week of March 28, 2022, via email from the Department of School Choice/Magnet Programs. The Early Learning Compliance Specialist will assign Pre-K Acceptance Rosters.

Congratulation Waiting List

## **Step 3 (Parents/Guardians):**

Parents of children who receive a Congratulations Letter via email will have ten (10) days to accept their Pre-K seat via <a href="https://www.applyclayton.com">www.applyclayton.com</a>.

**NOTE**: Children who are not selected in the lottery will be placed on a "computer-generated" Waiting List for each Pre-K Site. Children will remain on the waiting list until a slot becomes available, to which a Pre-K Team Representative will contact families at this time.

### **Step 4 (Parents/Guardians):**

Parents should complete the CCPS Online Enrollment process by visiting <a href="www.clayton.k12.ga.us">www.clayton.k12.ga.us</a> by May 20, 2022.



#### **Required Enrollment Documents**

- Proof of Birth
- Parent's Government Issued Photo ID
- Two Current Proofs of Residency
- Immunization Record (Form 3231) or Waiver
- Eye, Ear, Nutrition, and Dental Examination (Form 3300)
- Social Security Card (optional, but strongly encouraged)
- Pre-Kindergarten Acceptance Letter
- Bright from the Start Registration Form
- Bright from the Start Roster Information Form

#### **Waiting List Process**

Parents needing to register their children after March 18, 2022 should place their child's name on the Waiting List as follows. **NOTE: Applying does not guarantee acceptance into the program.** Waiting List Link: <a href="https://forms.gle/Ju2EsXCRagbsCLMV6">https://forms.gle/Ju2EsXCRagbsCLMV6</a>