

### CTAE ADMINISTRATION - CENTRAL OFFICE

- Welcome Letter
- CTAE Teacher Manual
- CTAE Accountability & Compliance Binder
- CTAE Teacher Badge
- CTAE T-Shirt
- New Teacher Information Form
- CTAERN Quick Reference Guide
- GADOE Quick Reference Guide
- GACTE Quick Reference Guide
- CCPS Website Quick Reference
- Classroom Supplies Quick Reference Guide
- CTAE Inventory Quick Reference Guide
- CTAE Timeline

### DEPARTMENT CHAIR/CONTENT LEAD

- CTAE Program Budget
- Textbooks
- Chromebook
- LEXMARK CX510de Multifunctional Printer
- 1 Set of Toner Cartridges
- Access to Software
- Barcode Stickers

