



Clayton County Public Schools

Division of Business Services

1058 Fifth Avenue • Jonesboro, Georgia 30236 • (770) 473-2700

DR. MORCEASE J. BEASLEY
Superintendent of Schools

Mrs. Emma Benton
Chief Financial Officer

June 17, 2020

Dear CCPS Employee,

This is a friendly reminder that the final workday of the 2019-2020 School Year for 225-day and above employees will be Thursday, June 25, 2020. In order to effectively close out SY2019-20 and respond to any payroll issues that may arise, the final pay date for this school year for all employees will be **Tuesday, June 23, 2020**. Please note that this is not an additional pay date, this is the actual second pay date for June as identified on the 2019-2020 Payroll Processing Calendar.

In addition, the following dates will be observed by 225-day employees as non-work days:

- Friday, June 19, 2020
- Friday, June 26, 2020
- Monday, June 29, 2020
- Tuesday, June 30, 2020

The official first day of the 2020-2021 School Year will be Monday, July 6, 2020. The first pay date of SY2020-21 will be July 15, 2020.

Please contact your payroll technician if you should have questions.

Sincerely,

Emma Benton

Emma Benton
Chief Financial Officer
Division of Business Services