



Clayton County Public Schools Construction Department

6635 Lake Drive • Morrow, Georgia 30260 • (770) 473-2706

DR. ANTHONY W. SMITH
Superintendent of Schools

RONICK JOSEPH
Chief Capital Improvement Officer

ADDENDUM # 2 RFP 24-05 Staff Augmentation for Construction Project Management Solicitation Released: November 1, 2023

Where any original item, term, or requirement is not specifically amended, voided or superseded by this addendum, it will remain in effect. This clarification is being provided to all known respondents.

1. The Pre-Proposal Conference Agenda and Sign-in Sheet pertaining to this RFP are attached hereto as Exhibit 1.
2. CCPS has received questions for this RFP. The questions and the resulting answers are attached hereto as Exhibit 2.

11/27/2023 | 2:26:39 PM EST

Debra B. Brewer, Esq., CPPO
Director of Procurement-CCP

Issue Date

ACKNOWLEDGEMENT

This sheet must be completed, signed, and returned with any proposal to acknowledge receipt of this Addendum. Failure to do so may result in the rejection of any bid submitted.

The above addendum is hereby acknowledged:

Signature

Title

Company Name

Date

EXHIBIT 1



RFP #24-05

STAFF AUGMENTATION FOR CONSTRUCTION PROJECT MANAGEMENT

PRE-BID CONFERENCE

**WEDNESDAY, NOVEMBER 15, 2023, 10:00 A.M.
VIA ZOOM, MEETING ID # 998 3081 0096**

Agenda

- | | |
|---|--|
| 1. Debra Brewer
Director of Procurement-CCP | Introduction of CCPS Staff
Instructions for Sign-in
Purpose of the Meeting
Purchasing and Contracting Processes
Key Components, SLBE, and Required Forms |
| 2. Ronick Joseph
Chief Improvement Officer | Overview and Scope of Work |
| 3. CCPS Staff | Opportunity To Ask Questions
*Oral Responses
*Submitting Written Questions |
| 4. Debra Brewer | Conclusion and Adjournment |

Responses to this RFP will be received by Clayton County Public Schools (CCPS) e-Procurement Portal, at claytonk12ga.bonfirehub.com until 3:00 P.M., Eastern Standard Time (EST) on **Monday, December 4, 2023**.

All questions or inquiries pertaining to the project are due no later than 3:00 p.m. on **Friday, November 17, 2023**. Submit questions to: cprocurement@clayton.k12.ga.us. All replies will be made in writing via an addendum. Oral responses are not authoritative. It is the responsibility of each Proponent to obtain a copy of any addendum issued for this RFP.



**RFP #24-05
STAFF AUGMENTATION FOR CONSTRUCTION PROJECT MANAGEMENT**

**Pre-BID Conference
WEDNESDAY, NOVEMBER 15, 2023, 10:00 A.M.**

QUESTIONS

Please print your question (s) below. Please number each question separately.

CCPS will attempt to answer each question during this pre-proposal conference, however, any oral responses to questions are not authoritative and may not be relied upon for any matter.

Any question not answered today will be answered by addendum. Please submit any additional questions to cprocurement@clayton.k12.ga.us. Please do not submit questions in any other manner.

Name: _____ **Title:** _____

Company/Firm: _____

Email Address: _____

**RFP #24-05
STAFF AUGMENTATION FOR CONSTRUCTION PROJECT MANAGEMENT**

**PRE-BID CONFERENCE
WEDNESDAY, NOVEMBER 15, 2023, 10:00 A.M.
Attendance Sheet**

Email				
	Name	Signature	Title	Company Name
1	Eric Wilson	Via Zoom Meeting	National Education Leader	Turner & Townsend Heery
2	Christopher Webb	Via Zoom Meeting	Senior Program Manager	HPM
3	Artis Johnson	Via Zoom Meeting	Principal	HPM
4	Rodney Givens	Via Zoom Meeting	Vice President of Infrastructure	CERM
5	Albert Irvin III	Via Zoom Meeting	Associate Project Manager	CERM
6	Kimberly Steele	Via Zoom Meeting	Client Services Manger-Facilities Market Leader	CERM
7	Ronick Joseph	Via Zoom Meeting	Chief Capital Improvement Officer	CCPS
8	Debra Brewer	Via Zoom Meeting	Director of Purchasing- Construction/Capital Projects	CCPS
9	Michelle Lloyd	Via Zoom Meeting	Project Controls Specialist	CCPS
10		Via Zoom Meeting		

EXHIBIT 2

QUESTIONS AND ANSWERS

QUESTION 1: What would be the number of awards you intend to give (approximate number)?

ANSWER 1: Refer to the RFP, General Information, 4. Intent to Award.

QUESTION 2: Please provide us with an estimated NTE budget allocated for this contract.

ANSWER 2: This information is not provided.

QUESTION 3: Is this an old contract or new contact?

ANSWER 3: New.

QUESTION 4: What is the tentative start date of this engagement?

ANSWER 4: February 2024

QUESTION 5: What is the work location of the proposed candidates?

ANSWER 5: CCPS Facilities. See the RFP, Attachment F, Current Facility Location List

QUESTION 6: Is this a new contract or are there any incumbents? If there is an incumbent, could you please let us know the incumbent name and pricing and are the incumbents eligible to submit the proposal again?

ANSWER 6: New Contract.

QUESTION 7: Are there any pain points or issues with the current vendor(s)?

ANSWER 7: New Contract.

QUESTION 8: Could you please share the previous spending on this contract, if any?

ANSWER 8: New Contract.

QUESTION 9: Is there any mandatory subcontracting requirement for this contract? If yes, Is there any specific goal for the subcontracting?

ANSWER 9: Yes. Refer to the RFP, Appendix D, SLBE Required Documents.

QUESTION 10: How many positions were used in the previous contract?

ANSWER 10: New Contract.

QUESTION 11: How many positions will be required per year or throughout the contract?

ANSWER 11: Refer to the RFP, General Information, 7. Minimum Requirements

QUESTION 12: If the proposed candidates are not available at the time of award, will the agency allow us to provide replacement personnel with similar or more skill sets?

ANSWER 12: The question is not understood.

QUESTION 13: Can we provide hourly rate ranges for the given positions?

ANSWER 13: Refer to the RFP 10.1.2 Cost Proposal and Attachment B, Cost Proposal Form

QUESTION 14: Is it entirely onsite work or can it be done remotely to some extent / Does the services need to be delivered onsite or is there a possibility for remote operations and performance?

ANSWER 14: This would depend on the nature of the assignment from CCPS.

QUESTION 15: Are resumes required at the time of proposal submission? If yes, do we need to submit The actual resumes for proposed candidates or can we submit the sample resumes?

ANSWER 15: Refer to the RFP 10, Response Preparation and Guidelines

QUESTION 16: Could you please provide the list of holidays?

ANSWER 16: Refer to the RFP, Appendix E, General School Holiday Schedule.

QUESTION 17: Are there any mandated Paid Time Off, Vacation, etc.?

ANSWER 17: No. Refer to the RFP, Appendix E, General School Holiday Schedule.

QUESTION 18: Which specific projects would the selected consultant provide staff augmentation services for? What is the expected projected duration of each project?

ANSWER 18: CCPS will request services on an as-needed basis and the duration will be determined by the nature of the assigned project.

QUESTION 19: Historically, how many Clayton County Public Schools (CCPS) staff members or consultants have managed the projects under the current SPLOST program?

ANSWER 19: This will be a new contract for new projects.

QUESTION 20: What program management platforms does CCPS utilize?

ANSWER 20: None.