



# Clayton County Public Schools

Division of Construction/SPLOST  
& Strategic Improvement

1058 Fifth Avenue • Jonesboro, Georgia 30236 • (770) 473-2700

**DR. ANTHONY W. SMITH**  
Superintendent/CEO of Schools

**RONICK JOSEPH**  
Chief of Construction/SPLOST  
& Strategic Improvement

## ADDENDUM # 1

### RFP 24-04 CONSTRUCTION MANAGEMENT AT RISK SERVICES FOR NORTHCUTT ELEMENTARY SCHOOL AND NORTH CLAYTON MIDDLE SCHOOL

Solicitation Released: November 1, 2023

Where any original item, term, or requirement is not specifically amended, voided or superseded by this addendum, it will remain in effect. This clarification is being provided to all known respondents.

1. Clayton County Public Schools (CCPS) has received a question for this RFP. The question and the resulting answer is attached hereto.
2. The Pre-Proposal Conference Agenda and Sign-in Sheet pertaining to this RFP are attached hereto as Exhibit 1.
3. Northcutt Elementary School and North Clayton Middle School floor plans are attached hereto as Exhibit 2

11/27/2023 | 12:29:48 PM EST

**Debra B. Brewer, Esq., CPPO**  
Director of Procurement-CCP

**Issue Date**

## ACKNOWLEDGEMENT

This sheet must be completed, signed, and returned with any proposal to acknowledge receipt of this Addendum. Failure to do so may result in the rejection of any bid submitted.

The above addendum is hereby acknowledged:

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Company Name**

\_\_\_\_\_  
**Date**

QUESTION 1: Confirm that this is a SPLOST funded project and that there are NO federal funds and associated FARS requirements

**ANSWER 1: Only local funds will be used for this project.**

# Exhibit 1



**RFP #24-04**  
**CONSTRUCTION MANAGEMENT AT RISK (CMAR) SERVICES FOR NORTHCUTT  
ELEMENTARY SCHOOL AND NORTH CLAYTON MIDDLE SCHOOL**  
**PRE-PROPOSAL CONFERENCE**  
**FRIDAY, NOVEMBER 10, 2023, 11:00 A.M.**

**VIA ZOOM, MEETING ID # 937 6174 8268**

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## Agenda

- |  |   |
|--|---|
| 1. <b>Jenel McMillian</b><br>Senior Project Manager of Design<br>and Procurement | Introduction of CCPS Staff<br>Instructions for Mandatory Sign In<br>Purpose of the Meeting<br>Purchasing and Contracting Processes<br>Key Components and Required Forms |
| 2. <b>Travis Armbrister</b><br>Project Architect, Perkins & Will, Inc.           | Overview and Scope of Work  |
| 3. <b>Christy Crawford</b><br>Director, Construction                             | Opportunity to Ask Questions<br>Oral Responses<br>Submitting Written Questions  |
| 4. <b>Jenel McMillian</b>  | Conclusion and Adjournment  |
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Responses to this RFP will be received by Clayton County Public Schools (CCPS) e-Procurement Portal, at [claytonk12ga.bonfirehub.com](https://claytonk12ga.bonfirehub.com) until 3:00 P.M., Eastern Standard Time (EST) on **Monday, December 4, 2023**.

All questions or inquiries pertaining to the project are due no later than 3:00 p.m. on **Thursday, November 16, 2023**. Submit questions to: [cprocurement@clayton.k12.ga.us](mailto:cprocurement@clayton.k12.ga.us)  
All replies will be made in writing via an addendum. Oral responses are not authoritative. It is the responsibility of each Proponent to obtain a copy of any addendum issued for this RFP.



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**QUESTIONS**

**Please submit your question (s) below. Please number each question separately.**

**CCPS will attempt to answer each question during this pre-proposal conference, however, any oral responses to questions are not authoritative and may not be relied upon for any matter.**

**Any question not answered today will be answered by addendum. Please submit any additional questions to [cprocurement@clayton.k12.ga.us](mailto:cprocurement@clayton.k12.ga.us). Please do not submit questions in any other manner.**

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**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Company/Firm:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_



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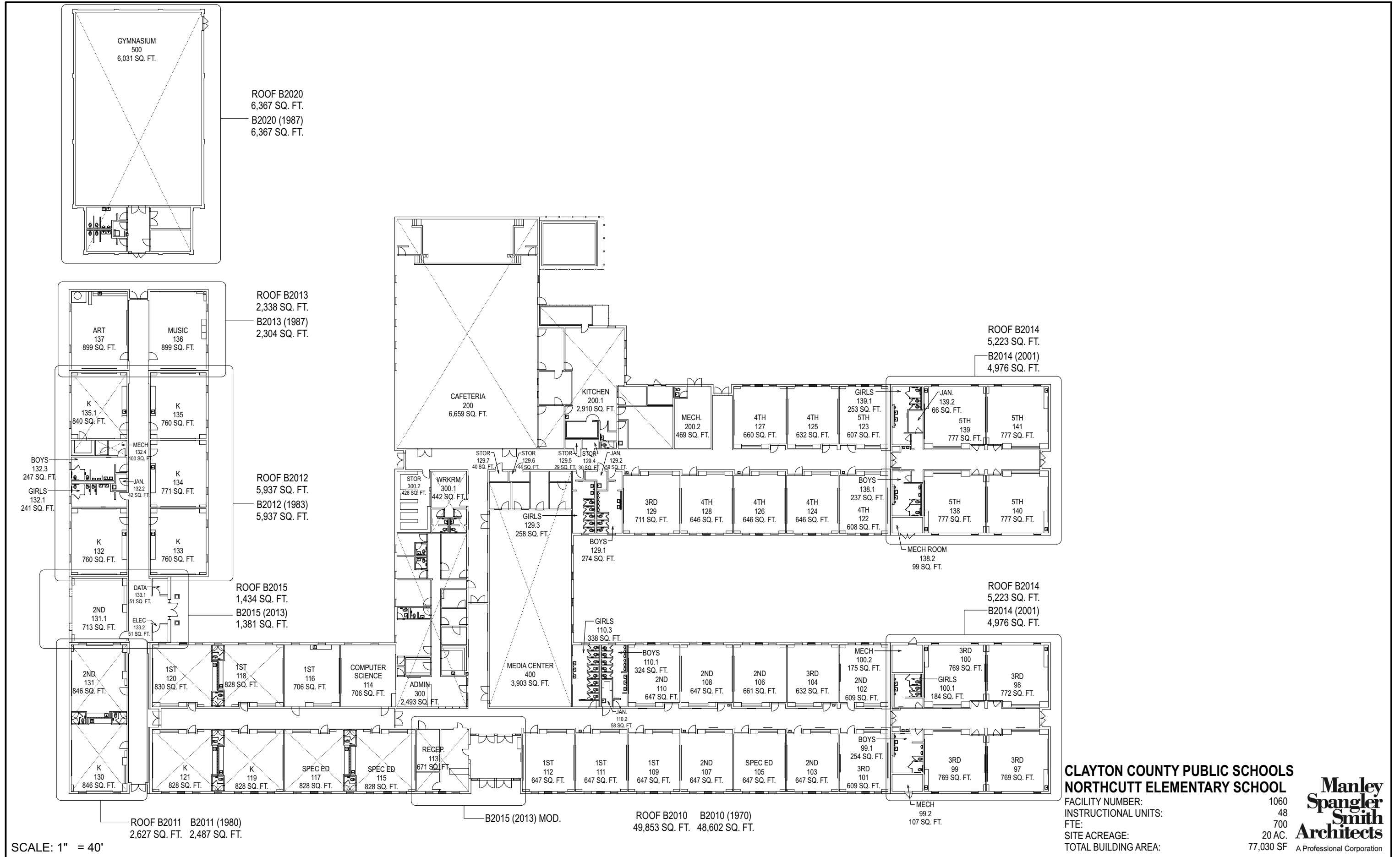
**VIA ZOOM, MEETING ID # 937 6174 8268**

**ATTENDANCE SHEET**

<b><u>Company</u></b>				
	<b><u>Name</u></b>	<b><u>Title</u></b>	<b><u>Name</u></b>	<b><u>Email Address</u></b>
1.	Christy Crawford	Director of Construction	CCPS	Christy.crawford@clayton.k12.ga.us
2.	Jenel McMillian	Senior Project Manager of Design and Procurement	CCPS	Jenel.mcmillian@clayton.k12.ga.us
3.	Michell Lloyd	Project Controls Specialist	CCPS	Michelle.lloyd@clayton.k12.ga.us
4.	Jared Serwer	Senior Project Designer	Perkins & Will	jared.serwer@perkinswill.com
5.	Sean Gable	Vice President	MEJA Construction	seangable@mejaconstruction.com
6.	Drew Clayton	Senior Project Manager	The Winter Construction Company	dclayton@winter-construction.com

7.	John Rood	Project Executive	Carroll Daniel Construction	jrood@carrolldaniel.com
8.	Jennifer Karmel	Marketing Manager	Carroll Daniel Construction	jkarmel@carrolldaniel.com
9.	Hannah Glass	Busiess Development Associate	NOVA	hglass@usanova.com

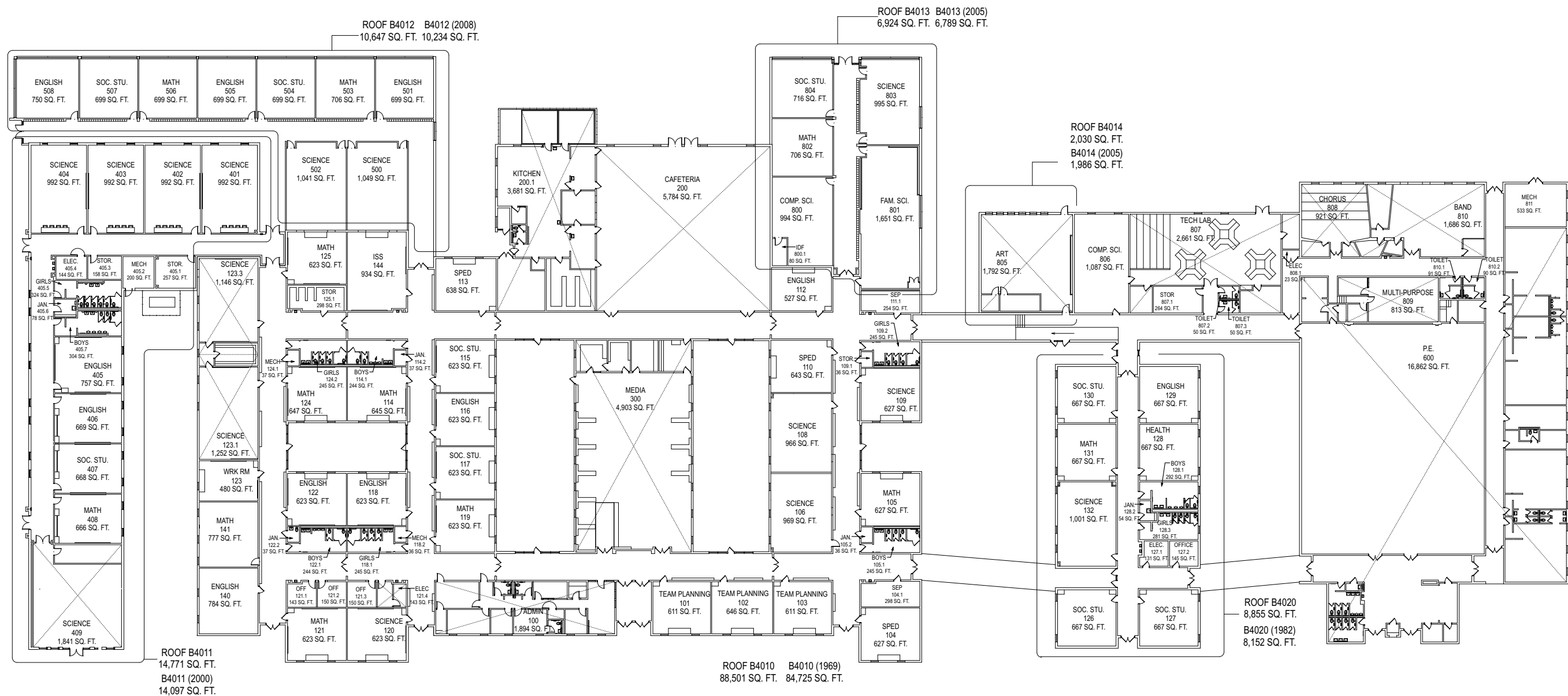
# Exhibit 2



**CLAYTON COUNTY PUBLIC SCHOOLS**  
**NORTHCUTT ELEMENTARY SCHOOL**

FACILITY NUMBER:	1060
INSTRUCTIONAL UNITS:	48
FTE:	700
SITE ACREAGE:	20 AC.
TOTAL BUILDING AREA:	77,030 SF

**Manley  
Spangler  
Smith  
Architects**  
A Professional Corporation



SCALE: 1" = 50'

**CLAYTON COUNTY PUBLIC SCHOOLS**  
**NORTH CLAYTON MIDDLE SCHOOL**  
 FACILITY NUMBER: 3052  
 INSTRUCTIONAL UNITS: 62  
 FTE: 750  
 SITE ACREAGE: 20 AC.  
 TOTAL BUILDING AREA: 126,128 SF

**Manley Spangler Smith Architects**  
 A Professional Corporation